

Board meeting no. 1. / 2022

Date: 11.1.2021 at 16:00

Place: via Microsoft Teams

Present:	Board	Position	Present
	Merja Sovala	Chair	Yes
	Isabel Lehtikallio	Vice Chair and international affairs official	Yes
	Iida Heikkilä	Secretary and treasurer	Yes
	Eeli Vuorilehto	Tutoring coordinator	Yes
	Erika Perälä	Educational affairs official	Yes
	Johanna Äkräs	Socio-political and equality official	Yes
	Roosa Sarapisto	Event coordinator	Yes
	Miia Alavillamo	Communications official and website official	Yes
	Anna Pereira de Aguiar	Communications official	Yes
	Officials		
	Miro Suomela	Corporation cooperation official	Yes
	Noora Ojalehto	Tutoring official	Yes
	Mimi Korjus	Event official	Yes
	Onni Karttunen	Educational affairs official	No

Others: Eveliina Autio

1. Wellbeing of the Board

2. Opening the meeting

The meeting is opened at 16:14.

3. Legality and the quorum of the meeting

- The legality and the quorum of the meeting are approved as 9 Board members are present.

4. Formation of the meeting

- Chair of the meeting: Merja Sovala
- Secretary of the meeting: Iida Heikkilä
- Examiners of the minute: Johanna Äkräs and Eeli Vuorilehto are elected.

Anna-Carolina Aguiar joined the conversation at 16:17.

5. Approving the agenda

- The agenda being featured in the summons is approved.

6. Announcements

- Indefinitely the campus facilities are open and no changes have been made to the access rights. Main doors are open between 8-16 pm, otherwise entrance can be gained with a valid student ID.
- Meetings to be held primarily distanced.
- For the Board's needs, the pre-filling of the agenda. This helps the translator and the secretary in their duties.
- On the 21.1. a meeting will be arranged to which student association actives are welcome to meet the Dean and discuss campus development and the safety of students for example.
- The Chair and Vice Chair met the Dean and the meeting brought to light the Dean's support to YTY's intoxicant-free events.
- YTY has the opportunity to affect the planning and supply of teaching. The Chair will send a survey to the Chairs of our student associations concerning study development and/or supply ideas.

- A request has been made to the National Board of Patents and Registration concerning the change of namescript of the Chair and the treasurer. YTY's previous treasurer Suvi Varissaari is assisting the current treasurer Iida Heikkilä until the rights have been changed and namescripts have gone through.
- YTY's Board Chair of 2021 Mikael Marjamäki wishes for the current members to go through the Action Plan 2022 and YTY's rules.

7. Financial matters

- Account balance on 10.1.2022: +2479,96 €
- Account transactions
 - Expenses:
 - Osuuspankki, November service charge 8,72 €
 - Reimbursement / Merja Sovala / National Board of Patents and Registration 20 €
 - Osuuspankki, December service charge 12,40€
 - Reimbursement / Isabel Lehtikallio / Wellbeing of the Board 30 €
 - Reimbursement / Iida Heikkilä / Wellbeing of the Board 30 €
 - Reimbursement / Suvi Varissaari / Wellbeing of the Board 30 €
 - Reimbursement / Sonja Veistinen / Wellbeing of the Board 30 €
 - Reimbursement / Heidi Kusnetsov / Wellbeing of the Board 30 €
 - Reimbursement / Merja Sovala / Wellbeing of the Board 30 €
 - Reimbursement / Mikko Majaneva / Wellbeing of the Board 30 €
 - Reimbursement / Fanni Tainio / Wellbeing of the Board 30 €
 - Reimbursement / Mikael Marjamäki / Wellbeing of the Board 30 €
 - Reimbursement / Miro Suomela / Wellbeing of the Board 30 €
- Budgeting:
 - -
- Other financial matters:
 - -

8. Calendar

- 7-31.1. International Exchange January application period - primary application for the academic year 2022-2023 <https://intra.tuni.fi/content/event/32658>
- General application and international exchange informational events are held via Teams in December and January
- **Wednesday** 12.1. at 10-11, join the info (Teams)
- **Monday** 17.1. at 13-14, join the info (Teams)
- 24.1.-7.2. international tutoring application opens.

- 1.2.2022 TREY's Associations' Kick-off for all association officials. Sign up ends on the 25.1.2022. <https://trey.fi/yhteiso/tapahtumakalenteri/jarjestostartti-2022> -> Day's schedule: opening lecture and two workshops. Officials are offered workshops concerning their sector of responsibility.

-

9. Projects

9.1. Increasing YTY's visibility

Description: YTY's aim is to stabilise a brand and this requires visibility. This can be implemented by for example participating in different events and keeping in contact with its membership.

Person in charge:

Proposition: It is suggested for YTY to acquire visibility equipment for events (e.g. a beach flag etc.) to increase visibility. Due to the one-time nature of such purchase, project subsidy can be applied from TREY.

Additionally it is suggested for YTY to have a flag which could be present at events. It is also discussed how YTY could be promoted through different social media platforms.

Decision: The Event coordinator will draft a request for proposals concerning YTY's flag and based on this making proposals to different companies.

9.2. The website

Description: Taking the website to be a stronger part of the organisation's activity and communications.

Person in charge:

Proposition:

Conversation:

Decision:

10. Educational policy matters

Description: Educational policy conference twice a year and monthly Cup of Kopo.

Proposition: It is suggested that the educational policy official finds out the dates of the conferences.

Conversation: For the campus development group Mikael Marjamäki, the Chair of YTY's Board 2021, has created an application form concerning the choosing of a student representative. YTY will choose a representative and a vice representative. The application is open between 17.1. - 31.1.2022. The agenda of the campus development group, phases and the application process itself are explained in the application form. The members see the form to be comprehensive and close.

Decision: The application form is approved and sent forward to the membership.

11. Socio-political matters

11.1. Finishing the Equity Plan

Description: Yhdenvertaisuussuunnitelma toteutetaan TREYn ohjeiden mukaisesti monivaiheisena prosessina, jossa otetaan huomioon jäsenjärjestöjen toiveet ja tarpeet, sekä YTY:n oma toiminta ja arvot. Yhdenvertaisuussuunnitelman luomisessa hyödynnetään työpajoja ja valmiita dokumentteja muun muassa TREY:ltä ja jäsenjärjestöiltä. Koko hallitus osallistuu työn tekemiseen, mutta tehtävän vetovastuussa ovat sosiaalipoliittinen vastaava sekä mahdolliset muut tehtävään valittavat henkilöt. Yhdenvertaisuussuunnitelmassa hyödynnetään jo vuonna 2021 aloitettua pohjatyötä sekä olennaisia yhdenvertaisuuskyselyitä. Prosessin aikana päätetään myös YTY:n oman yhdenvertaisuuskyselyn tekemisestä. Tavoitteena on tehdä yhdenvertaisuuskysely kevään 2022 aikana, jotta kyselyn tuloksia voidaan hyödyntää yhdenvertaisuussuunnitelman luomisessa.

Proposition:

Discussion: The aim is to complete the plan by autumn 2022. The entire membership will participate in the creation of the plan. The second goal is to additionally create an equity survey: the survey will act as a comparison point to last year and also helps assembling the equity plan. We strive to ensure the contents of the equity survey from the Dean.

Decision: The Board will participate in the creation of the equity plan and survey and the planning dates will be determined later.

Roosa Sarapisto exits the conversation at 16:50.

11.2 Wellbeing event

Description: According to the Action Plan 2022 there is a wellbeing event in the planning. A wellbeing event could be organised around students' mental health day 13.4.2022 or the world's mental health day 10.10.2022. The event could be for example a longer running wellness campaign, a wellness challenge accomplished alone or in groups, a singular event or another activity promoting wellbeing. Subsidy can be applied to the organising of said event from the faculty.

Proposition:

Discussion:

Decision: The event will be planned at a later time.

12. Järjestöasiat

Proposition: To be noted that TamAus does not have new international affairs news.

Conversation: We discussed additionally the Associations' Kick-off and we remember to inform the Chair if the membership wishes to participate in the Associations' Kick-off. In

addition YTY's own kick-off was brought up to which association actives are welcome: this however demands a separate planning evening.

Decision: Deciding the date for the planning evening later by voting through Telegram.

13. Communications

- YTY will make contact with other student associations' corporation cooperation officials.

14. International Affairs

Proposition:

Conversation: The international affairs official has been in touch with other associations' international affairs officials and they have discussed language of communications within the international affairs officials' Telegram group. The international international affairs official has additionally participated to the international Welcome Week where the exchange students get to know the university. YTY has been in touch with Erasmus and they would like to collaborate with YTY. In the conversation the possible situations where our current translator would be absent was additionally brought up. We discussed what should the protocol for these situations be for the fluent interaction between the Board's members.

Decision: Creating an application where YTY's need for a second translator is established thus giving us a better standing point to take into consideration YTY's international nature to which YTY wishes to invest in during this Board's term.

15. Upcoming events

Description: No events yet

Person in charge:

Proposition:

Decision:

16. Past events

Description: No past events

Person in charge:

Report:

17. META

- The group photo and information of the new Board and officials in addition to an update to YTY's social media. It is suggested that with the group photo YTY will wish its membership a happy begun academic year.
- Corporate Days happening at the beginning of February.
- Remember to join your own sector's email list administered by TREY.

18. Next meeting's date and time

- Next meeting's date and time are determined to be surveyed through a poll in Telegram.

19. Closing the meeting

- The meeting is closed at 17:24 by the Chair.

Merja Sovala

Puheenjohtaja
Sihteeri

Eeli Vuorilehto
Pöytäkirjantarkastaja

Iida Heikkilä

Johanna Äkräs
Pöytäkirjantarkastaja